



FIREFIIGHTERS' RETIREMENT SYSTEM

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Baton Rouge, Louisiana 70809
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MEETING OF THE BOARD OF TRUSTEES March 9-10, 2022

Pursuant to Proclamation No. 117 JBE 2021 issued by Governor John Bel Edwards, there are no further restrictions reducing building occupant capacities. Full capacity as authorized by the OSFM, based upon the adopted codes, is now permitted. For that reason, all FRS board meetings are now being held in the FRS board room in Baton Rouge, Louisiana, without regard to the former capacity limitations. Proclamation Nos. 133 JBE 2021 and 137 JBE 2021 provide in part: "All individuals in the State of Louisiana shall be required to wear a face covering over the nose and mouth when indoors in any place outside of a private residence[.]" For anyone who would like to view the meetings by remote means, the meetings will continue to be offered through Zoom audio/video sessions. Any person (including the public) can choose to attend by teleconference and submit comments regarding matters on the agenda.

A two-meeting of the Board of Trustees was held on March 9, 2022 and continued March 10, 2022 at the Firefighters' Retirement System building in Baton Rouge. Chairman Perry Jeselink called the meeting to order at 1:00 pm.

Mr. Jeselink gave the invocation and Mr. Romero led the pledge of allegiance.

Ms. Vicknair called the roll. A quorum was present.

MEMBERS PRESENT

Perry Jeselink
Stacy Birdwell
Lindsay Schexnayder (designee of Commissioner Jay Dardenne)
John Broussard (designee of Treasurer John Schroder)
Louis Romero
*Mayor David Amrhein

*Attended via zoom

OTHERS PRESENT

Steven Stockstill	Drew Fox
Layne McKinney	Matt Silverio
Michael Becker	Mike Koenig
Ashley Vicknair	Jackie Rantanen
Ben Johnson	Brett Burnett

**FIREFIGHTERS' RETIREMENT SYSTEM
BOARD MEETING**

**MARCH 9, 2022
PAGE 2**

David Barnes	Keith Kleinman
Dawn Moeller	Monique Austin
Brennen LeBlanc	Nate Bishop
F.D. Burns	Melissa Cahill
Leigh Garrett	Ed Powers
Samantha Jones	WC (full name not provided)
A.W. Reeder	

EDITORIAL NOTE: IN THE FOLLOWING MINUTE ENTRIES, ACTION REGARDING EACH VOTE WAS ACCOMPLISHED BY ROLL CALL VOTE. IN INSTANCES WHERE THE VOTE WAS UNANIMOUS, THE MINUTE ENTRY WILL SIMPLY MEMORIALIZE THE RESULT AS UNANIMOUS. IN ANY INSTANCE WHERE THE VOTE WAS NOT UNANIMOUS, THE MINUTE ENTRY WILL MEMORIALIZE THE ACTUAL ROLL CALL VOTE AND TALLY. ALL VOTING CAN BE VERIFIED BY AVAILABLE SOURCES.

March 9, 2022

Chairman Jeselink began by explaining that the meeting would be held over a two-day period, with the first day primarily involving the selection of a finalist for the investment known as Fund of One and the second day being reserved for the regular monthly business to come before the board.

TRUSTEE-OATH OF OFFICE

Mr. Stockstill administered the statutory and constitutional oaths of office to Chairman Jeselink.

This matter was concluded with no further action being needed or taken.

FUND OF ONE FINALISTS - HAMILTON LANE/HARBOURVEST

Mr. Stockstill reminded the board that this is a \$300 million dollar investment and this would be an opportunity to ask any questions to the potential managers. The Hamilton Lane team was the first to make a presentation to the board.

Drew Fox, Managing Director for the Relationship Management Team at Hamilton Lane (HL), addressed the board and introduced his colleagues, Jackie Rantanen, Mike Koenig, and Matt Silverio. He then introduced his colleagues that were attending via zoom, Keith Kleinman and Brett Burnett. The HL team began their presentation. (see attached Exhibit #1) The team explained the services HL will provide for FRS and the partnership and organization of the firm. The HL team then addressed questions that arose from the board. Mr. Fox and the HL team then concluded their presentation.

**FIREFIGHTERS' RETIREMENT SYSTEM
BOARD MEETING**

**MARCH 9, 2022
PAGE 3**

The HarbourVest (HV) team addressed the board. Nate Bishop, Managing Director for the Account Management and Client Services for HV, introduced his colleagues, Monique Austin, Melissa Cahill, and Ed Powers. The HV team began their presentation. (see attached Exhibit #2) The team highlighted HV's capabilities for the different funds involved in an investment of this nature. The HV team then answered questions that arose from the board. Mr. Bishop and the HV team then concluded their presentation.

Mr. Barnes gave the board NEPC's feedback regarding the managers' presentations. He explained that both managers are excellent and there is really no wrong choice. He then explained the strengths and weaknesses of each of the managers and recommended that the board choose HarbourVest.

Mr. Becker gave the board his feedback regarding the managers' presentations. He agreed that both managers were very good choices. He also recommended that the board choose HarbourVest.

Additional questions arose from the board and the decision of a finalists was postponed pending the board's receipt of additional information from the managers.

The discussion of this matter was concluded with no action being needed or taken.

RECESS

Chairman Jeselink placed the FRS board meeting in recess.

March 10, 2022

RECONVENE

Chairman Jeselink reconvened the FRS board meeting which had previously stood in recess.

Ms. Vicknair called the roll. A quorum was present.

MEMBERS PRESENT

Perry Jeselink
Jerry Tarleton
Stacy Birdwell
Lindsay Schexnayder (designee of Commissioner Jay Dardenne)
*John Broussard (designee of Treasurer John Schroder)
Louis Romero
*Mayor David Amrhein

*Attended via zoom

**FIREFIGHTERS' RETIREMENT SYSTEM
BOARD MEETING**

**MARCH 9, 2022
PAGE 4**

OTHERS PRESENT

Steven Stockstill	Lindsay Saienni
Layne McKinney	Leigh Garrett
Michael Becker	Samantha Jones
Jason Starns	J. James
Ashley Vicknair	Brennen LeBlanc
Ben Johnson	Robert Klausner
Caitlin Myers	Chris Kaufmann
David Barnes	A.W. Reeder
Greg Curran	Dawn Moeller
Terry Stuard	Nate Bishop
Drew Fox	
W. Johnson	
Amy Timmons	
Paul Schmidt	

MINUTES

MOTION: Mr. Birdwell moved to approve the minutes of the board meeting held on February 10, 2022. Mr. Tarleton seconded. The motion passed unanimously

The discussion of this matter was concluded with no further action being needed or taken.

APPLICANTS

- New Members

PROCEDURE: The FRS enrollment process, including the completion of the applicant forms, the physical examination, and the completion of any waivers of preexisting conditions, must be completed and all documents received by FRS within six months of the date of employment. If the FRS enrollment process is not completed within six months from the date of employment, the applicant will be a member eligible to begin vesting for regular benefits from the date of employment, but not eligible to begin vesting for disability benefits until the completion of the enrollment process. It is the statutory responsibility of the employer to insure that the enrollment process is timely completed or to provide FRS with notice of noncompliance by the applicant. If a member who has not completed the enrollment process becomes injured in the line of duty and applies for disability benefits, then the member must prove that the disabling condition was not preexisting. Each enrollment application is reviewed by staff to determine eligible job classification, date of hire, employer certification, and medical waiver information. Each application for membership was completed and submitted in accordance with all applicable state laws.

Ms. Myers presented the list of new member applicants for the month of March 2022. (see attached Exhibit #3) She stated that all applications were in order.

MOTION: Mr. Birdwell moved to approve the new member applicants for the month of March 2022. Mr. Romero seconded. The motion passed unanimously

The discussion of this matter was concluded with no further action being needed or taken.

- Retirees

PROCEDURE: To retire, a member must furnish the retirement office with an application for retirement. When the application is received by the retirement office, the member's file is reviewed for proper documentation and to determine that the applicant meets the legal criteria necessary to receive payment in the form of a monthly retirement benefit. Calculations for retirement are performed by the benefit analyst and verified by the system's administrator. All retirement applications were submitted and benefits calculated in accordance with all applicable state laws.

Ms. Myers presented the list of new retirees for the month of March 2022. (see attached Exhibit #4) She explained that Nicholas Hendrix is now being verbally added to the refund list, which is after the original written list had been published in the monthly board book. [Editorial Note: This minute entry memorializes the amendment of the list being presented for action by the board.] She stated that all applications were in order.

MOTION: Mr. Birdwell moved to approve the retiree applicants for the month of March 2022, as amended. Mr. Romero seconded. The motion passed unanimously

The discussion of this matter was concluded with no further action being needed or taken.

- Survivor Applications

PROCEDURE: Survivors applying for benefits must furnish the retirement office with a notarized application for survivor benefits, a copy of the member's death certificate, a marriage licence (if beneficiary is a spouse), and the beneficiary's birth certificate. Once received, the deceased member's records are reviewed by staff to determine survivor benefit eligibility and to determine that the survivor's benefit calculation is completed per all applicable state laws and any merger agreements.

[NOTE: Individuals who retired under another retirement system where FRS is a third party administering payments as a result of a merger, and where the individual becomes deceased after the merger, the beneficiary or survivor is still required to submit all necessary documents; however, payment is made as set forth in the merger agreement (contract) affecting beneficiaries and survivors.] (R.S. 11:2256 and R.S. 11:2259)

Penny Cain- Ms. Myers presented the application of Penny Cain, surviving spouse of Jerry Cain. She stated that the application was in order.

MOTION: Mr. Birdwell moved to approve the application of Penny Cain. Mr. Tarleton seconded. The motion passed unanimously

Barbara Fredieu- Ms. Myers presented the application of Barbara Fredieu, surviving spouse of Everett Fredieu. She stated that the application was in order.

MOTION: Mr. Birdwell moved to approve the application of Barbara Fredieu. Ms. Schexnayder seconded. The motion passed unanimously

Jimmie Lynn Gilchrist- Ms. Myers presented the application of Jimmie Lynn Gilchrist, surviving spouse of John Gilchrist, Jr. She stated that the application was in order.

MOTION: Mr. Birdwell moved to approve the application of Jimmie Lynn Gilchrist. Mr. Tarleton seconded. The motion passed unanimously

Jerrye King- Ms. Myers presented the application of Jerrye King, surviving spouse of Phillip Michael King. She stated that the application was in order.

MOTION: Mr. Birdwell moved to approve the application of Jerrye King. Mr. Tarleton seconded. The motion passed unanimously

The discussion of this matter was concluded with no further action being needed or taken.

- Disability Applicant

PROCEDURE: To obtain disability benefits, a member must furnish the retirement office with an application for disability retirement. For the following applicant(s), the application for disability retirement, current job duties, and all medical records pertaining to the injury or illness were received and reviewed by the retirement office staff. An appointment was scheduled with a State Medical Disability Board doctor specializing in the area of the claimed disability. The doctor submitted a detailed report in laymen's terms of his findings based on the examination performed and the medical records reviewed. Prior to the meeting, the board of trustees was provided with the disability application, job description, State Medical Disability Board doctor's report and all medical records related to each applicant, for their review. (R.S. 11:215, 216, 218, & 2258)

[NOTE: By giving advance notice on its duly posted agenda, the board of trustees reserved the right to enter executive session pursuant to R.S. 42:17(A)(1) for discussion of any privacy protected physical or mental health information related to the disability applicants.]

██████████ Ms. Myers presented the disability application of ██████████. Mr. Myers stated that, based on the report by State Medical Disability Board doctor, ██████████ the staff recommendation was for denial of the Application for Job-Related Disability Retirement.

MOTION: Mr. Birdwell moved to accept the staff recommendation regarding ██████████ for denial of a job-related disability.

SECOND MOTION: Mr. Birdwell withdrew his previous motion and moved to enter executive session. Mr. Romero seconded. The motion passed unanimously.

MOTION: Mr. Tarleton moved to resume public session. Mr. Birdwell seconded. The motion passed unanimously.

MOTION: Mr. Romero moved to deny the staff's recommendation of the disability being job-related and, instead, approve the application as job-related. Mr. Jeselink seconded. The motion passed with the following tally-

- Mr. Jeselink - Yes
- Mr. Tarleton - Yes
- Mr. Birdwell - Yes
- Ms. Schexnayder - Yes
- Mayor Amrhein - No
- Mr. Broussard - No
- Mr. Romero - Yes

5Y - 2N

The discussion of this matter was concluded with no further action being needed or taken.

TRUSTEE EDUCATION - FIDUCIARY DUTY AND ETHICS

Robert Klausner, of the law firm Klausner, Kaufman, Jensen and Levinson, addressed the board via Zoom. He drew the board's attention to an educational presentation on fiduciary duty and ethics. (see attached Exhibit #5) He then made a comprehensive educational presentation regarding fiduciary duty and ethics. Mr. Klausner then answered questions that arose and concluded his presentation.

The discussion of this matter was concluded with no action being needed or taken.

MONTHLY FLASH REPORT - FEBRUARY 2022

Mr. Barnes presented the monthly flash report for the month of February 2022. (see attached Exhibit #6) The overall fund was up/down as follows: -1.8% for the month of February as compared to the

allocation index of -1.8%, -4.9% for the calendar year to date as compared to the allocation index of -5.3%; 6.3% for the trailing 12 months as compared to the allocation index of 5.3%; and 9.9% for the trailing 3 years as compared to the allocation index of 9.8%.

The discussion of this matter was concluded with no further action being needed or taken.

FRS 2021 ASSET ALLOCATION UPDATE

Mr. Barnes presented a report titled "2021 Asset Allocation Update". (see attached Exhibit #7) He provided an asset class overview, and then discussed the methodology of asset allocation, Geometric Return Assumptions for equities, fixed income and real estate, capital market forecasts, portfolio scenarios, and risk budgeting.

The discussion of this matter was concluded with no action being needed or taken.

SEGAL MARCO - FRS OPERATIONS REVIEW

Amy Timmons, Senior Vice President and Senior Consultant at Segal, addressed the board via zoom. She drew the board's attention to a summary report of the operational review that was performed on FRS. (see attached Exhibit #8) Ms. Timmons explained that the three main areas of the review were operational, organizational & staffing, and technology. She explained the findings and recommendations relative to each subject area. Ms. Timmons recommended that FRS capitalize on the implementation of Pension Technology Group (PTG) and automate as much as possible so the FRS staff can focus on complex issues under the operational section. She recommended adding staff to FRS under the organizational and staffing section, including an investment analyst, and personnel in communications and information technology categories. Ms. Timmons added that it is also recommended to have succession planning and cross training. She concluded by expounding on the recommendations in the technology section. She recommended that FRS identify a dedicated project manager and actively manage security and implementation risk.

The discussion of this matter was concluded with no action being needed or taken.

ADJOURNMENT

MOTION: Mr. Tarleton moved to adjourn. Mr. Romero seconded. The motion passed unanimously.

FUTURE MEETINGS

**FRS System's Recommendation Committee
Wednesday, April 13, 2021 at 1:00 p.m.
3100 Brentwood Dr. Baton Rouge, LA**

**FRS Investment Committee
Wednesday, April 13, 2021,
Upon Adjournment of FRS System's Recommendation Committee
3100 Brentwood Dr. Baton Rouge, LA**

**FRS Board of Trustees
Thursday, April 14, 2021 at 8:30 a.m.
3100 Brentwood Dr. Baton Rouge, LA**

SUBMITTED BY:

APPROVED BY:



Ashley Duhe, FRS Board Secretary



Perry Jeselink, FRS Chairman

